

ABOUT LAKE DISTILLING LLC

At Lake Distilling LLC, we provide a variety of services including contract manufacturing of high-proof spirits, liqueurs, specialty liquor-based products.

In addition all products are available as NOP and EC certified organic and kosher as well. We are certified organic by Global Organic Alliance and Chicago Rabbinical Council does our kosher certifications.



PROJECT REQUIREMENTS

Blending and Packaging processes need to be established and signed off by both parties prior to start of regulatory process.

This means that the entire package needs to be established (Bottles, caps, capsules, stickers, labels, cases, case dividers/inserts, pallet pattern)

This means a full understanding of who, what, where, when and why before we start making and packaging your product.



GETTING STARTED

Mutual Non Disclosure Agreement (NDA) – We provide this agreement to protect both parties confidential information

New Project Information Request Form – This helps us understand your product and identify the services we can provide

Companies will be setup as COD until proper credit limitations are established. All first orders require a 50% down payment. There after adjustments will be made as warranted.



SERVICE OFFERING INFORMATION

Regulatory Service – for a \$300 fee –We submit all government documents.

Our Packaging / Our Formula –We have a variety of packaging formats available with formulas.

Our Packaging / Your Formula – If you have your own formula or plan on working with our team to develop a formula

Your Packaging / Our formula – Unique or proprietary packaging in which you would like to fill with one of our formula's. New packaging for our system would mean the potential for change parts.

Your Packaging / Your Formula –Running your unique packaging with your unique formula on our line. Machinery would potentially need change parts. TTB formula approval will be needed.



DEVELOPING A QUOTE

YOUR LETTERHEAD

(Your company), currently doing business at (your company address) permits Lake Distilling, LLC, currently doing business at 8735 State Route 90, King Ferry NY 13081, to do business as (you company name), as they will be contract bottling for us.

Sign,
title,

date the letter

Start up services - \$300.00 fee for a **DBA or “Doing Business As.”** We update our basic permit from NYS Liquor authority and TTB to include “Your business name” as one of our DBA’s.

This permits us to include on the label – “Bottled by ‘Your Company’, King Ferry, NY”. We need a letter on your company letterhead stating the following, as written in the sample letter on the left.

- *Usually a 4-6 week process*

TTB Formula Approval. Once the formula is developed, we submit for approval by the TTB.

- *Usually a 3-5 week process*

TTB COLA, Label Approval. Once the formula is approved the Label will be submitted to the TTB. We will submit this for you.

- *Usually a 3-5 week process*

- Packaging Costs –(only applies to customers using our packaging components)

- Liquid Costs

- Excise Tax (based on alcohol content)

- Quantity -(minimum quantity = 500 cases)

Anything outside of standard is per your request.



TTB COSTS

TTB Formula Approval - \$35.00 per formula submission

TTB COLA Approval – \$11.00 per label application

Professional Services – \$80.00 per hour (quarter hour segments)

All services will be charged to your account and we will then issue invoices to you at the above rates



RESEARCH & DEVELOPMENT

R&D Lab Costs - \$60 per hour – our R&D team can estimate how long a project should take per item

Shipping Samples – costs are the responsibility of the customer. If customer does not have a shipping account set up, Lake Distilling LLC invoices the shipping charges at each month



WAREHOUSING

Lake Distilling LLC is a make and take operation. Following production, we ask that your product be removed within 5 business days of the end of the production. However, we understand the need for products to be stored longer. In the event that product needs to be warehoused for longer than 5 business days, the following will be implemented:

Warehousing will be a pre paid at a per pallet amount. Warehousing fee's will automatically be included in the co-pack quote according to the estimated amount of production. This fee will be based on 2 month storage. Warehousing will not be prorated. If your product is removed with 5 business days of the production date, you will be credited the warehousing amount included on your quotation/prepayment sheet.

Warehousing fee per pallet = \$15.00 per month.

Example: Standard 12/750 mL = 55 case pallet. Sample production run = 1000 cases. 18 full + 1 partial = 19 pallet spots. Included on your quotation will be 19 (pallets) * 15.00 (amount per pallet) * 2 (months of storage) = \$570.00

After 1.5 months of storage, we will ask that you pay for another 2 months of storage for the remaining items.



GLASS / BOTTLES



If you choose to provide the glass for your product, Lake Distilling LLC needs to have the following:

– Samples of the bottles

At least 2 samples – one for us to determine line compatibility – one to send to our machine company for change parts – and also need to be evaluated from a labeling standpoint

– Drawings and Specifications from the supplier - We need these to prepare our line.



LABELS



If you are providing the labels for your product, Lake Distilling LLC needs to have the following.

- Only Pressure Sensitive Labels
- Label Dimensions and spec sheets/drawings prior to COLA submittal
- Material of the label and the label backing
- Label wind, core, and total diameter must meet the capability of our labeler (We will provide this info –it will vary depending on label size and bottle)
- Samples of the label are preferred for test runs.



CASES



If you choose to provide your own case, or have a custom case developed, you are required to include the following information:

- Brand Name
- Product Description
- Proof / Alc % of contents
- Our DSP Number: DSP–NY–15037
- Contents –number of bottles and volume per bottle
(ie. 12/750 mL)
- The quantity of contents in Liters
(ie. 12/750 mL case = 9 Liters)

In addition to this info, we will automatically be ink jetting the following info on to the case as it is unique to the date of production.

- Lot Code and Fill Date

Also –case dimensions need to be properly measured to accommodate all necessary packing (take into consideration bottle size, cap/ closure etc)



FIRST PRODUCTION INFO

Customers are required to pay for the first run prior to Lake Distilling LLC ordering materials and ingredients

Production will be scheduled when all components are in house

Once all components are in house, an estimated 2 to 3 week lead time is needed to add your production run to our schedule

During those 2-3 weeks, we run tests to ensure component compatibility has been accomplished

Although we will produce sale-able product, the first run is considered a “test run” with an expected 10-15% loss factor. Our typical loss factors are 5% for both liquid and packaging components. When sending items in on consignment, please provide 5% greater than the amount needed for the run to accommodate for this loss and ensure we produce the quantity you request.

